

Perry Harrison School
Leadership Team Minutes
September 14, 2009

Team Members:

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|---|--|
| <input checked="" type="checkbox"/> Dana Griffin (K) | <input checked="" type="checkbox"/> Tammie Eddins (Reading Specialist) |
| <input checked="" type="checkbox"/> Beth Mitchell (1 st) | <input checked="" type="checkbox"/> Sandy Seed (Exceptional Children) |
| <input checked="" type="checkbox"/> Kim Frichauf (2 nd) | <input checked="" type="checkbox"/> Jeanette Currin Atwater |
| <input checked="" type="checkbox"/> Janika Joyner (3 rd) | <input checked="" type="checkbox"/> Jennifer Buckmire (Parent) |
| <input checked="" type="checkbox"/> Phillip Thomas (4 th) | <input type="checkbox"/> Terry Hamlet (Parent)* |
| <input checked="" type="checkbox"/> Terri Fannin (5 th) | <input checked="" type="checkbox"/> Pete Rubinas (Parent) |
| <input checked="" type="checkbox"/> Chuck Brantley (6 th) | <input type="checkbox"/> Darrell Sandiford (Parent)* |
| <input checked="" type="checkbox"/> Jim Hall (7 th /8 th) | <input checked="" type="checkbox"/> Janice Frazier (Principal) |
| <input checked="" type="checkbox"/> Rocquel Erman (7 th /8 th) | <input checked="" type="checkbox"/> Dan Barnwell (Assistant Principal) |
| <input checked="" type="checkbox"/> Leah Vigus (Arts Specialists) | <input checked="" type="checkbox"/> Lori Kleberg (Teacher Assistant) |
| <input checked="" type="checkbox"/> Deb Minor (Acad. Specialists) | <input checked="" type="checkbox"/> Rhonda Lemons (1 st) |

Topics Discussed:

***Dismissal** needs improvement. 6-8th grade car riders are passing elementary classes when back-ups occur. 6-8 teachers will try a variety of strategies until one works.

***Conference Day** is scheduled for October 19th. However, that is also a protected workday. If teachers do not wish to hold conferences on the 19th, they may plan conferences before and after school on other days. All conferences need to occur between October 19th and November 13th. Some teachers felt a need to conference before final report cards, others felt it more beneficial to conference after report cards. The decision is left up to individual teachers. Mrs. Frazier did emphasize contacting the parents of struggling students sooner than later. If teachers choose to hold conferences on the 19th, Mr. Ferrington will be in the building until 8:00 p.m.

***Progress Reports** should go out on the following dates:

Quarter 1: September 28

Quarter 2: December 3

Quarter 3: February 24

Quarter 4: May 10

***Re: New Construction:** There does not seem to be a logical path from the 6-8 hallway to the soccer field. Mrs. Frazier will look into this.

***Health Concerns:** Can custodians make it a common practice to clean railings and door handles?

***Parent Concerns:** Alert Now will be used to notify parents when a bus breaks down. However, this system may have some drawbacks. If parents call the school for information, the school may not have all the information parents may want. All effort will be made to keep students safe, fix any problems promptly, and transport students home.

***Curriculum Nights** will be divided by grade span: K-2, 3-5, 6-8. Leadership team members will consult teachers to determine a date. Curriculum night will take place from 6:00-7:00 p.m. Possible topics for discussion include the following:

Testing Information

Conference Day Sign Up

Field Trip Information

Daily Logistics and Schedules

NC SCOS Objectives

Possible Novels, Projects, Etc. Students May Encounter in Your Class

General Parent Questions/Concerns

***Early Release Days:** Grade Spans are asked to provide refreshments and snacks on the following early release day:

PreK-2nd on September 30

3rd-5th on November 3

6th-8th on February 18

Resource and Specials on May 5

***School Improvement Plan** was reviewed and discussed. Mrs. Frazier will offer Implementation Team Chairs an opportunity to revisit and revise. Mrs. Frazier will also revisit and revise as needed for the benefit of the school.